



Home Occupation Registration/Application Form

Please answer the following questions to the best of your ability. If you need more space you may include other paper. A Home Occupation Permit will be issued once the City Administrator has approved your application. You are required to renew your Home Occupation Permit annually. Please notify City Hall if you plan to move or sell your business. This application should be returned to the City Clerk's office once completed.

Business Name: _____

Owner's Name: _____

Mailing Address: _____

Physical Address: _____

Daytime Phone: _____ Cell Phone: _____

Email Address: _____

Type/description of business: _____

How long has your business been established: _____

Have you physically altered the appearance of your residents, in any way, to comply with your business: _____

What percentage of your home is used solely for the operation of your business: _____

How many people are employed by your business (including yourself) actually work in your house: _____

Is this a service-orientated business: _____

Does your business provide parking for employees & where: _____

Does your business have a sign: _____

Does your business require storage of material or equipment: _____

If yes, what types of material/equipment: _____

Are deliveries made to your business: _____



Applicant understands, by signature, that by completing this application, issuance of Home-Based Business Permit is NOT guaranteed.

Also, if a permit is granted, in the event of death of the original applicant, the permit is terminated and that a surviving spouse or child may apply to the City Council for permission to continue operation of said business and that the permit is revocable by order of the City Council of Dakota City.

Signature of Applicant _____ Date: _____

FOR OFFICE USE ONLY

PERMIT GRANTED YES NO **Permit Expiration date:** _____

City Clerk
(SEAL)

Date